

Circular No: 01 / 2020

Roc.No.Ser 3 (1) / 24046 / 2020

Dated : 24.10.2020

**CIRCULAR**

**Sub:** Public Services – Tamil Nadu Ministerial Service and Tamil Nadu Revenue Subordinate Service – Departmental Examinations prescribed in said rules for declaration of probation, promotion and other service benefits – Revised Departmental Tests list, Syllabus and Scheme of Examination were notified – Special Instructions regarding “The Account Test for Subordinate Officers – Part-I and Part – II” prescribed for promotion to the post of Deputy Tahsildar – Issued

- Ref:**
- 1) Rule 7 (a) read with Annexure-III of Special Rules for Tamil Nadu Revenue Subordinate Service
  - 2) G.O.Ms.No.33, Personnel and Administrative Reforms (M) Department, dated 02.03.2017
  - 3) TNPSC Departmental Examinations – December’ 2017 Notification No.22/2017, dated 23.09.2017
  - 4) TNPSC Special Instruction regarding Account Tests and DOM @ Departmental Examinations – December’ 2017
  - 5) District Collector, Kancheepuram Lr.No.A3 / 744/ 2018, dated 04.09.2020 alongwith representation of Thiru.S.Kasilingam and N.Senthilsaram, dated 08.08.2020
  - 6) Connected records

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In the reference 5<sup>th</sup> cited, the District Collector, Kancheepuram has requested to issue clarification whether passing in Account Test for Subordinate Officers – Part I & II is necessary for promotion to the post of Deputy Tahsildar since the above said “Departmental Examinations” are prescribed as one of the qualifications for promotion to the post of Deputy Tahsildar under Rule 7 (a) read with Annexure-III (A) (i) of Special Rules for Tamil Nadu Revenue Subordinate Service. The clarification has been sought based on the request of the individuals Thiru.S.Kasilingam and N.Senthilsaram, Revenue Assistants belong to Kancheepuram District Revenue Unit since they have requested to promote them as Deputy Tahsildars in the panel for the year 2020 without insisting them to pass the Departmental Examinations namely Account Test for Subordinate Officers – Part I & II, as the said examinations were not listed under heading of “REVENUE ADMINISTRATION DEPARTMENT” notified in G.O.Ms.No.33, Personnel and Administrative Reforms (M) Department, dated 02.03.2017 in which the revised Departmental Tests Syllabus and Scheme of Examination were notified by the Government in-respect of all Departments of Tamil Nadu Government.



2) In this regard, it is informed that as per Rule 7 (a) read with Annexure III (A) clause (i) of Tamil Nadu Revenue Subordinate Service Rules, the following "Departmental Examinations" were prescribed as required tests that a Revenue Assistant (both Directly Recruited Assistants and Promotees) must have passed for inclusion of his name in the list of Deputy Tahsildar under Tamil Nadu Revenue Subordinate Service:-

Departmental Tests mentioned in TNRSS Rules	Details
1) The Revenue Tests Parts I, II and III	1) The Revenue Tests Part I i) First Paper ii) Second Paper
	2) The Revenue Tests Part II
	3) The Revenue Tests Part III
2) The Criminal Judicial Tests	4) The Criminal Judicial Test Part-I (I.P.C.-General Principles & Detailed Applications)
	5) The Criminal Judicial Test Part-II (Cr.P.C.-General Principles & Detailed Applications)
	6) The Criminal Judicial Test Part-III (The Indian Evidence Act)
3) The Account Test for Subordinate Officers - Part - I & Part - II	7) The Account Test for Subordinate Officers-Part I
	8) The Account Test for Subordinate Officers-Part II

3) The Government in their G.O.Ms.No.33, Personnel and Administrative Reforms (M) Department, dated 02.03.2017 notified the revised Departmental Tests Syllabus and Scheme of Examination in respect of all Departments. In the said G.O. under the heading of "REVENUE ADMINISTRATION DEPARTMENT" the Departmental Tests namely "Account Test for Subordinate Officers – Part-I and II" were not included. However, the TNPSC in its notification no.22/2017, dated 23.09.2017 in respect of Departmental Examinations- December' 2017 read with Special Instruction regarding Account Tests and District Office Manual Test has clarified the following:-

"The name of Departmental Tests / Code Nos. are clearly specified in the Notification. However some of the candidates applying for Departmental Examination are seeking clarification over phone/ email on writing of Account Tests, etc. Hence, in order to clarify them the following instruction is issued:-

Sl. No.	Name of the Departmental Test	New Test Code No.
1	The Account Test for Subordinate Officers – Part-I	124
2	The Account Test for Subordinate Officers – Part-II	137
3	The Account Test for Executive Officers	152
4	The Tamil Nadu Government Office Manual Test	172



Among the above mentioned Tests, first 3 tests are listed in the Treasuries and Accounts Department and the 4th test is listed under the Revenue Department. Though they are listed in the said departments, these are common category tests for all the departments. Hence, the staff of all the departments who are required to write these tests should write the examinations though the tests are not listed in their respective departments concerned.

4) In the circumstances stated above, it is clarified that, as per rule 7 (a) read with Annexure III (A) clause (i) of Tamil Nadu Revenue Subordinate Service Rules, a candidate must have passed the Departmental Tests namely "Account Test for Subordinate Officers – Part-I and II for inclusion of his name in the list of Deputy Tahsildar under Tamil Nadu Revenue Subordinate Service. Further, the said G.O. did not supersede the provisions of statutory rules until an amendment has been issued. Whereas, in this case there is no need for amendment to Special Rules for Tamil Nadu Revenue Subordinate Service since the existing rule holds good".

5) In this regard, you are directed that while drawing the list of Deputy Tahsildar for the years 2018, 2019, 2020 & subsequent panels and also while issuing "Temporary Promotions" in Deputy Tahsildar cadre, the Rule 7(b) read with Annexure –III of Tamil Nadu Revenue Subordinate Service Rules, Rule 38(b) (ii) read with Annexure – IX of Tamil Nadu Ministerial Service Rules and the instructions in this circular should be adhered strictly.

6) Further, you are directed to display these circular instructions on the notice board of the Collector's Office and Subordinate Offices for the reference of all employees.

**Sd/- K.Phanindra Reddy,**  
Additional Chief Secretary /  
Commissioner of Revenue Administration.

To  
All District Collectors,  
(By Name Cover).

Copy to

- 1) The Additional Chief Secretary to Government,  
Revenue and Disaster Management Department,  
Secretariat, Chennai-9
- 2) The HODs of City Offices / branches of the erstwhile Board of Revenue,  
Chepauk, Chennai -600005
- 3) The Controller of Examination,  
Tamil Nadu Public Service Commission,  
Park Town, Chennai-600003
- 4) Superintendent, OP-1 Section, Service- IV Section,  
Commissionerate of Revenue Administration, Chepauk, Chennai-5.
- 5) Stock file – Ser 3 (1), 3 (2) & 3 (3) Seats

**B. Kalas**  
Assistant Commissioner-IV,  
for Additional Chief Secretary /  
Commissioner of Revenue Administration.

**28/10/2020**

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