

**DIRECTORATE OF TECHNICAL EDUCATION,
CHENNAI- 25**

Endorsement No.44013/D6/2015, Dated: 23.10.2015

Sub: ELECTIONS – General Elections to Tamil Nadu Legislative Assembly 2016 – Selection, appointment and training of polling personnel – Creation of Database – Requisitioning of staff for election duty – Regarding.

Ref: Govt. Letter No.6750/2015-2, Public (Elections.III) Department, dated 12.10.2015.

Copy communicated for taking necessary action.

(The Principals and Head of offices are requested to furnish the details of staff working under their control in the prescribed proforma annexed herewith to the District Election Officers concerned directly.)

Sd./- N. Rajalakshmi
Assistant Director (Admin)

To

The Principals of
All Govt. / Govt. Aided Engineering Colleges /
Polytechnic Colleges / Special Institutions

Copy to:

1. DTE's Table
2. Additional Director (Polytechnics) & Additional Director (i/c) (Exams)
3. Assistant Director (Admin.)
4. PA to Director
5. The Chief Engineer, Technical Education Circle, Chennai-25
6. All Executive Engineers, Technical Education Divisions
7. All Unit Officers, DOTE
8. All Superintendents, DOTE,
9. Stock File.

//forwarded by order//

V. Valarmathu
26/10/15
Superintendent

gdm
26.10.15



PUBLIC (ELECTIONS.III) DEPARTMENT,
SECRETARIAT, CHENNAI-600 009.

Letter No.6750/2015-2, Dated: 12.10.2015

From
Dr. Sandeep Saxena, I.A.S.,
Chief Electoral Officer &
Principal Secretary to Government.

44013

8/20/10/15



To
All Principal Secretary / Secretaries to Government
All Heads of Departments
All Central Government Offices
The Registrars of all Universities in Tamil Nadu
The Commissioners of all Corporations / Municipalities,
The Regional Offices of Nationalised Banks in Chennai. (w.e.)

Sir / Madam,

Sub: ELECTIONS - General Elections to Tamil Nadu Legislative Assembly, 2016 - Selection, appointment and training of polling personnel - Creation of Database - **Requisitioning of staff for election duty** - Regarding.

I am directed to state that usually the Election Commission of India has directed to assess the manpower requirement at various levels for appointment of polling personnel like Sector / Zonal Magistrate, Presiding Officers, Polling Officers, etc. Therefore, the preliminary work relating to the appointment of polling personnel for the ensuing General Elections to Tamil Nadu Legislative Assembly, 2016 has been taken up.

2. In accordance with Section 159 of the Representation of the People Act 1951, it is obligatory on the part of the following authorities to make available the staff necessary for the performance of election duties in connection with the election:

- (i) Every local authority
- (ii) Every University established or incorporated by or under a Central, Provincial or State Act.

- (iii) A Government Company as defined in Section 617 of the Companies Act 1956.
- (iv) Any other institution, concern or undertaking which is established by or under a Central Provincial or State Act or which is controlled or financed wholly or substantially by funds provided, directly or indirectly, by the Central Government or a State Government.

Under Section 26 of the Representation of the People Act, 1951, the District Election Officer is the appointing authority for Presiding Officer and Polling Officers for the polling stations.

3. For the above purpose, particulars of officers / officials working in the Central / State Government Offices, PSUs, etc. based in the districts have to be obtained and compiled in an electronic database. Therefore, the basic details, category-wise along with their Grade pay in terms of number of eligible personnel available have to be provided to the District Election Officers concerned for inclusion in the database of polling personnel.

4. I am, therefore, request you to issue suitable instructions to all HODs / PSUs / Subordinate offices / Regional Offices under your control, **to furnish the details of staff working under their control in the prescribed proforma annexed herewith to the District Election Officers concerned directly.** (The details of staff normally exempted from election duty is also annexed herewith). Any changes due to transfer or promotion of official subsequently should be brought to the notice of the District Election Officers for updatation of the database of polling personnel for the forthcoming General Elections to Tamil Nadu Legislative Assembly, 2016.

Yours faithfully,

M. V. Jayaraman
12.10.2015

for Chief Electoral Officer &
Principal Secretary to Government.

Copy to:

All District Election Officers.

12.10.2015

Annexure - II

LIST OF PERSONS EXEMPTED FROM POLLING DUTY

1. a) Police and members of the Tamil Nadu Fire Service and Senior officers of the Indian Forest Service.
b) Territorial staff of Forest Department.
2. Home Guards.
3. (a) Medical or Veterinary Officers and Compounders employed in hospitals and dispensaries and staff employed in Medical, Nursing and other ancillary branch of Government Medical Institutions including Medical Practitioners.
(b) Officers working in Grade-B (Cattle Extension) Officer in Veterinary Hospital.
4. Officers of the Public Health Department actually engaged in operations for the suppression of epidemics.
5. Executive Officers engaged in construction work on Irrigation and Hydro-Electric Projects.
6. Revenue Divisional Officers, Tahsildars, Deputy Tahsildars and Election Deputy Tahsildars (these officials will be serving as Supervisory / Zonal Officers).
7. Officers and members of the establishment of Jail Department (District Probation Officers are not exempted).
8. Officers and staff engaged in operation, maintenance and construction works under the Electricity Board.
9. Staff employed in Post Offices, Telegraph Offices and Railway Stations (Staff in other Offices of these Departments should be taken into account).
10. Traffic and operation staff in the Transport Department.
11. School teachers working as extra departmental post masters.
12. Technical Staff working in the Central Government
Undertakings such as Neyveli Lignite Corporation, etc.
13. All Judicial Officers and Magistrates of the Judicial Department.
14. All the Staff of the Dairy Development Department and Tamil Nadu Co-operative Milk Producers' Federation Limited except the administrative staff at the headquarters at Chennai of the Dairy Development Department.
15. Para-Military forces, example, the Central Industrial Security
Forces, Indo-Tibetian Border Police, Central Reserve Police, Border Security Force and the Assam Rifles under the control of the Ministry of Home Affairs.
16. All the staff of the Legislative Assembly Secretariat.
17. The Officers and Staff of All India Radio and Doordarshan.
18. Officer/Staff of Commercial Bank located in rural area and if happens to be a single officer branch.

19. Exemption may be granted in the following cases if the Collector is satisfied that the exemption is necessary:-

- i) Officers and subordinates in charge of fish curing yards and
- ii) One Clerk and one Office Assistant in each Sub-Registrar Office.
- iii) Physically handicapped persons.

Personnel with following disabilities defined under "The Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act, 1995" may be exempted from polling duty:-

- i) Blindness;
- ii) Low vision;
- iii) Leprosy -Cured;
- iv) Hearing impairment;
- v) Loco motor disability;
- vi) Mental Retardation;
- vii) Mental illness;

20. Officials of C.B.I., I.B and RAW and Other Intelligence Agencies

21. Operational and technical staff of LIC, BSNL, MTNL, UPSC and educational institutions. However, they may be deployed for election duty in unavoidable circumstances.

22. As far as possible the officers and staff of Central Warehousing Corporation should not be requisitioned for election duty.

//TRUE COPY//

M. V. Jayaraman
12.10.2015

SECTION OFFICER.

12-10-2015